CAMDEN-FRONTIER BOARD OF EDUCATION

Regular Meeting Minutes – 6:00 PM – January 20, 2025– Band Room

1. **Call to Order** at 6:00 P.M. by C. Adams

**Roll Call:**

Present: Byrd, Crow, Hibbard, Lautermilch, E. Morrison, G. Morrison, VanAken

Absent: None

1. **Pledge of Allegiance**
2. **Changes or Additions to the Agenda:** 
   1. Motion to allow current officers to preside until new officer elections

**Motion to allow** To allow all current officers to preside until new officer elections by E. Morrison, second by G. Morrison.

Motion Carries 7 – 0

**At this time E. Morrison took over leading the Board of Education Meeting**.

1. **Approval of Previous Meeting Minutes**
   1. December 16th Regular Meeting Minutes

**Motion to approve** the December 16th Regular Meeting Minutes by VanAken, second by G. Morrison.]

Motion Carries 7 - 0

* 1. December 16th Closed Session Minutes

**Motion to approve** the December 16th Closes Session Minutes by VanAken, second by G. Morrison.

Motion Carries 7 - 0

* 1. January 13th Work Session Minutes

**Motion to approve** the January 13th Work Session Minutes by G. Morrison, second by VanAken.

Motion Carries 7 – 0

1. **Public Comment:** None
2. **Board Correspondence:** None
3. **Presentations:** Board Appreciation Month
4. **Reports**
   1. Superintendent’s Report
   2. President’s Report
   3. Treasurer’s Report
   4. ISD Report
   5. Student Council Report: None
5. **Discussion Items:** None
6. **Action Items**
   1. Organizational Meeting
      1. Elect Officers for 2025 calendar year
7. Board President

Nomination made to elect Lautermilch as Camden-Frontier Board of Education President by

Byrd.

Roll Call Vote: VanAken – Y Hibbard – Y Byrd – Y Lautermilch – N

G. Morrison – N Crow – Y E. Morrison – N

(Y = 4 N = 3)

Nomination made for E. Morrison as Camden-Frontier Board of Education President by G.

Morrison.

Roll Call Vote: G. Morrison – Y Lautermilch – N Hibbard – Y Crow – N

Byrd – N VanAken – N E. Morrison – Y

(Y=3 N=4)

Nominations made to elect VanAken as Camden-Frontier Board of Education President by

Lautermilch.

Roll Call Vote: Lautermilch – Y Byrd – N VanAken – N Crow – N

G. Morrison – Y E. Morrison – N

(Y=2 N=5)

**Lautermilch elected as Camden-Frontier Board of Education President for 2025 calendar year. Lautermilch at this time took over the Board of Education Meeting.**

1. Board Vice President

Nomination made for G. Morrison as Camden-Frontier Board of Education Vice President E. Morrison.

G. Morrison declined nomination.

Nomination made for VanAken as Camden-Frontier Board of Education Vice President by Byrd.

Roll Call Vote: Hibbard – Y Crow – Y G. Morrison – Y VanAken – Y Byrd – Y

Lautermilch – Y E. Morrison – Y

(Y=7 N=0)

**VanAken elected as Camden-Frontier Board of Education Vice President for 2025 calendar year.**

1. Board Treasurer

Nomination made for Crow as Camden-Frontier Board of Education Treasurer by Byrd.

Crow declined nomination.

Nomination made for E. Morrison as Camden-Frontier Board of Education Treasurer by VanAken.

Roll Call Vote: Crow – Y VanAken – Y Byrd – Y G. Morrison – Y

Hibbard – Y Lautermilch – Y E. Morrison – Y

(Y=7 N=0)

**E. Morrison elected as Camden-Frontier Board of Education Treasurer for 2025 calendar year.**

1. Board Secretary

Nomination made for N. Byrd as Camden-Frontier Board of Education Secretary by Crow.

Roll Call Vote: Byrd – Y G. Morrison – Y Lautermilch – Y Crow – Y

VanAken– Y Hibbard – Y E. Morrison – Y

(Y=7 N=0)

**Byrd elected as Camden-Frontier Board of Education Secretary for 2025 calendar year.**

* + 1. Depository for School Funds

**Motion to approve** Southern Michigan Bank and Trust as depository for school funds by Byrd,

Second by VanAken

Motion Carries 7 – 0

* + 1. Designate authorized persons to sign contracts, checks, purchase orders, agreements

**Motion to designate** the Superintendent, President and Treasurer to be the authorized persons to sign contracts, checks, purchase order and agreement with the back up being the treasurer and president by E. Morrison, second by Byrd.

Motion Carries 7 – 0

* + 1. Safe Deposit Box designees

**Motion to approve** the Superintendent to be the safe deposit box designee by E. Morrison, second by Crow.

**Motion to amend** the motion to allow the Superintendent, President, and Treasurer to be the safe deposit box designee by E. Morrison, second by VanAken.

Motion Carries 7 - 0

* + 1. Designate a day, place, and time for regular meetings which shall be held at least once every month (Third Monday of each Month)

Motion to approve Regular meetings to be held the third Monday of each month, in the band room at 6 PM by Byrd, second by Crow.

Motion Carries 7 - 0

* + 1. Designate a day for regular study sessions of the Board (Second Monday of each Month)

**Motion to approve** the regular study sessions of the Board meet the second Monday of each month at 5:30 PM in the band room by Byrd, second by E. Morrison.

Motion Carries 7 – 0

* + 1. Determine fee charged to individuals who request notice of BOE Meetings

**Motion to approve** a zero charge to individuals who request notice of BOE meetings by Byrd,

second by Crow.

Motion Carries 7 – 0

* + 1. Choose Administrator to act as treasurer (Bus. Manager)

**Motion to approve** the Business Manager to act as treasurer by E. Morrison,

second by Crow.

Motion Carries 7 – 0

* + 1. Designate the Electronic Transfer Office (ETO) (Bus. Manager)

Motion to approve the Business Manager to be the Electronic Transfer Officer by Crow, second by Byrd.

Motion Carries 7 - 0

* + 1. HCIS Board Representative and Alternate

**Motion to approve** that Lautermilch is the HCISD Board Representative with Byrd as Alternate by Byrd, second by Crow.

Motion Carries 7 – 0

* 1. December Payables

**Motion to approve** the December payables by VanAken, second by Lautermilch.

Motion Carries 7 – 0

* 1. General Expenditure Resolution (Activity Accounts)

**Motion to approve** the General Expenditure Resolution as present by E. Morrison, second by Byrd.

Motion Carries 7 – 0

* 1. Food Service Amended Budget

**Motion to approve** the food service amended budget as present by Byrd, second by VanAken.

Motion Carries 7 – 0

* 1. General Fund Amended Budget

**Motion to approve** the General Fund Amended Budget as present by G. Morrison, second by Crow.

Motion Carries 7 – 0

* 1. Flooring Projects
     1. Commons/Concessions Kitchen
     2. Locker Rooms &Bathroom

**Motion to approve** the quote from Quality Coatings by G. Morrison, second by VanAken.

Motion Carries 7 – 0

* 1. Hiring Recommendations
     1. Toby Calderwood-Wrestling

**Motion to hire** Toby Calderwood as wrestling coach by Crow, second by G. Morrison.

Motion Carries 7 - 0

* + 1. Jeff Parrish – Interim Boys Varsity BB Coach

Motion to hire Jeff Parrish as Interim Boys Varsity BB Coach by G. Morrison, second by Byrd.

Motion Carries 7 - 0

* + 1. Carolyn Taber-2nd Shift Custodian

Motion to hire Carolyn Taber as 2nd shift custodian by Byrd, second by VanAken.

Motion Carries 7 - 0

1. **Consent Agenda**
   1. po1130-adopt/revision of current policy
   2. po3110-adopt/revision of current policy
   3. po4110-adopt/revision of current policy
   4. po6110-adopt new policy
   5. po6112-adopt new policy
   6. po6114-adopt/revision of current policy
   7. po6325-adopt/revision of current policy
   8. po6550-adopt new policy
   9. po7310-adopt/revision of current policy
   10. po7450-adopt/revision of current policy
   11. po2261-no action (table)
   12. po3120.08-adopt/revision of current policy
   13. po5330.02 adopt new policy
   14. po5349-adopt/revision of current policy
   15. po5500-adopt/revision of current policy
   16. po7440-adopt/no change
   17. po7540.09 adopt new policy
   18. po8321-adopt/revision of current policy

**Motion to approve** consent agenda policies as present by E. Morrison, second by Crow.

Motion Carries 7 - 0

1. **Public Comment:** None
2. **Adjournment**

**Motion** by Byrd to adjourn the meeting at 6:40 P.M.

Respectfully Submitted

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Nykol Byrd, Board Secretary

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Chris Adams, Superintendent

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Emily Morrison, 2024 Board President

Melissa Lautermilch, 2025 Board President